

**MATTITUCK-LAUREL LIBRARY**  
**DRAFT MINUTES OF THE REGULAR MONTHLY MEETING**  
April 8, 2024

**Present**

Jim Underwood, President  
Nick Timpone, Vice-President  
Katie O'Rourke, Secretary  
Colleen Grattan-Arnoff, Trustee  
Peter Kren, Trustee  
Mary Sanchez, Trustee  
Shauna Scholl, Director

**Absent with Excuse**

Karenann Volinski, Treasurer

**I. Call To Order/II. Pledge of Allegiance**

Jim called the meeting to order at 6PM, with a quorum present.

**III. Approval of the Agenda**

The agenda was adopted.  
(Nick, Mary; unanimous (6-0))

**IV. Review and Approval of the Minutes of March 11, 2024 Regular Board Meeting**

The minutes of the meetings held March 11, 2024 were approved.  
(Peter, Mary; unanimous (6-0))

**V. Period of Public Expression**

Public comment was given.

**VI. Approval of Treasurer's Report**

Warrants

Colleen reviewed the warrants with the Board.  
The Board approved payment of the following MARCH warrant:

OPERATING ACCOUNT  
\$107,842.77

CULTURAL ACTIVITIES FUND  
2,494.45

MONEY MARKET ACCOUNT  
.00

BUILDING FUND SAVINGS  
.00

BUILDING FUND CHECKING  
.00

Donations in excess of \$1,000  
none  
(Mary, Peter; unanimous (6-0))

### **VII. Director's Report**

The Director's report was presented in written format. The Board reviewed the Director's report with interest. The Director's Report was approved.  
(Nick, Colleen; unanimous (6-0))

Shauna demoed two new features on our library website. First a "Donations" page has been added to the drop-down menu under "About Us" as well as a donation button at the top of the page.. Donations can be made with a credit card or through a bank account. A second page for "Community Resources" has been added to the "Service" drop down menu. Ella was instrumental in compiling this page of local community services and information for our patrons. Sharon created a fun and goofy Facebook post for the upcoming April 20, 2024 "Move into Health" fair. The week of April 7th – 13th is recognized as National Library Week. Monday, the 8th, "Right to Read Day" was celebrated. Sharon posted on Facebook to commemorate this day for library lovers to take action to protect, defend, and celebrate the right to read. Tuesday, the 9th, is National Library Workers Day – staff will enjoy a catered luncheon from Ammirati's of Love Lane. The March 27th Blood Drive saved an estimated 210 lives – 70 pints of blood were collected; the next drive is scheduled for August 15th. The library distributed over 1,000 solar eclipse glasses to our patrons! Mrs. Gilvarry, a Mattituck High School English teacher, welcomed Jerry, Ella, Marissa, and Shauna to her classroom for a poetry workshop. Participants read and created poems to capture memories and learned about creating words. The library looks forward to continuing a partnership with the high school. The library opened at 10AM on Wednesday, April 3rd, staff participated in a workshop hosted by EAP.

**VIII. President's Remarks** Jim shared that the Health Fair will take place on April 20, 2024. This event will include a 1.2-mile walk (Main Road, Marratooka Lane, New Suffolk Avenue and Reeve Avenue) and vendors. Sara did an incredible amount of work organizing this fair. The Friends are donating tee shirts. As of Monday, the 8th, there are 27 registrants. The Hampton Coffee Company will be there and maybe some bagels.

### **IX. Committee Reports**

*A. Building /Grounds & Long-Range Planning* The committee met on April 3, 2024. The committee continues to tweak and discuss an interior building renovation, the installation of shades and the placement of Percussion Play Rainbow Collection instruments in the greenspace.

### **X. Old Business**

*A. 2025 Budget* The Budget / Finance committee will meet again to discuss the 2025 budget.

### **XI. New Business**

none

**XII. Adjournment**

Motion to adjourn at 6:18PM  
(Peter, Colleen; unanimous (6-0))

**Dates of Future Board Meetings**

Monday, May 13, 2024

Monday, June 10, 2024

Monday, July 8, 2024

Respectfully submitted,  
Katie O'Rourke  
Secretary